***Mimi Dang***

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BD21340_***Summary of Qualifications***BD21340_

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| --- |
| * Good organization skill developed through time management workshop and work experience. * Produced attractive, efficient and informative documents using the basic notion of word processing, document design, data organization, and presentation; Microsoft Word, Excel and Power Point. * Attentive to details with procedures developed through lab experiences, while measuring an exact quantity of reagent for a precise result. |

BD21340_***Education***BD21340_

**Candidate for Computer Programming and Analysis (CPA)** 2022 – in progress

Seneca College, Toronto

* Technical skill:
  + C/C++
  + JS/HTML/CSS
  + SQL

**Bachelor of Science in Biomedical Sciences**

Honours, University of Waterloo, Waterloo, Ontario 2018 – 2021

**College Degree in Health Science**

Vanier College, Montréal, Québec 2013 – 2015

BD21340_***Work Experience***BD21340_

**Team Leader** June 2021 – in progress

Presotea, Laval and Mirabel

* Prepare beverage by following the recipe.
* Lead the team during rush hours
* Stock product when necessary
* Process POS transactions, including cash and credit purchases or refunds
* Reconciled cash drawer at end of shift, accounting for errors and resolving discrepancies

**Laboratory Technician** January 2021 – May 2021

Bureau Veritas Laboratories, Montreal, Quebec

* Results orientated to produce high quality defensible analytical data, safely and on time by following applicable SOP.
* Performs sample preparation and provides general support in the analysis of samples.

**Barista**

Starbucks, Waterloo Fall 2019

* Maintained high standards of customer service during high-volume, fast-paced operations resulting in a good flow of customer.
* Handled currency and credit transactions quickly and accurately on a cash register resulting in a quick flow of customer.
* Maintained the shop clean at all time for hygiene purposes.
* Prepare beverage rapidly and with accuracy.

**Clerk in Prepared food**

Marché IGA Lord de Lafontaine, Saint-Jérôme, Québec Summer 2018

* Maintained high standards of customer service during high-volume, fast-paced operations resulting in a good flow of customer.
* Handled currency and credit transactions quickly and accurately on a cash register resulting in a quick flow of customer.
* Followed procedures for safe food preparation, assembly, and presentation.
* Managed inventory control by ordering products needed for the next week, resulting in smooth pizza preparation.
* Took initiative to find extra tasks when scheduled duties were completed.
* Maintained the shop clean at all time for hygiene purposes.

**Assembler**

Meubles Foliot, Saint-Jérôme, Québec Summer 2017

* Developed manual dexterity by pre-assembling furniture for hotels and school residences.

**Sales Advisor**

Teavana, Laval October 2016 - January 2017

* Maintained high standards of customer service during high-volume, fast-paced operations resulting in a good flow of customer.
* Handled currency and credit transactions quickly and accurately on a cash register resulting in a quick flow of customer.
* Maintained the shop clean at all time for hygiene purposes.

**Team member**

Tim Hortons, Saint-Sauveur, Québec January 2016 – June 2016

* Maintained high standards of customer service during high-volume, fast-paced operations resulting in a good flow of customer.
* Handled currency and credit transactions quickly and accurately on a cash register resulting in a quick flow of customer.
* Maintained the shop clean at all time for hygiene purposes.
* Followed procedures for safe food preparation, assembly, and presentation.
* Took initiative to find extra tasks when scheduled duties were completed.

**Cashier and Hostess**

Restaurant Lotus Rose, Saint-Jérôme, Québec 2010-2014

* Maintained high standards of customer service during high-volume, fast-paced operations resulting in a good flow of customer.
* Handled currency and credit transactions quickly and accurately on a cash register resulting in a quick flow of customer.
* Maintained the shop clean at all time for hygiene purposes.

BD21340_**Volunteer Work**BD21340_

**Volunteer for l’Hôpital Régional de Saint-Jérôme** January – August 2016

* Distribute and prepare coffee and juice

**Participate in Otakuthon event** August 2015

* Perform visitor registration at the reception

**Volunteer for the challenge de La Société de Recherche sur le cancer** June and September 2015

* Assist customers pack their groceries (Loblaws and Maxi)

**Volunteer for the community – L’Ami-E du Quartier** 2013

* Put food products and clothing on display
* Greet low-income families and accompany them in their choices

BD21340_***Other Sections***BD21340_

**Language**

* Fluent in French
* Fluent in English